

**Executive Engineer (Elect.),
Parliament Annexe Elect. Works Division,
CPWD, 36, G.R.G. Road,
New Delhi – 110001**

Request for Proposal of Engagement of Kitchen design consultant for providing Kitchen, Architectural and MEP Consultancy Services for the Construction of an In-House Bakery and Base Kitchen at Parliament House Complex (PHC), New Delhi.

RFP No: 62(1)/EE(E)/PAEWD/2026-27/927 dated 23.10.2026 (2nd Recall)
Old RFP ID: 164731 & 168192

Estimated Cost Put to Tender: - Rs. 5,01,500/-

Earnest Money Deposit (EMD):- Rs. 10,030/-

Approved by: - Chief Engineer, Parliament Electrical Work Zone,
Parliament Library Building, New Delhi, 110001

Issued by: -Executive Engineer (Elect.), Parliament Annexe Elect. Works
Division, CPWD, 36, G.R.G Road, New Delhi – 110001

Email: deleeepaewd.cpwd@gov.in

IMPORTANT DATES

Last Date of Submission of RFP: 30.10.2026 at 15.00 Hrs

Date of opening of RFP: 30.10.2026 at 15.30 Hrs

REQUEST FOR PROPOSAL

Request for Proposal of Engagement of Kitchen design consultant for providing Kitchen, Architectural and MEP Consultancy Services for the Construction of an In-House Bakery and Base Kitchen at Parliament House Complex (PHC), New Delhi.

1. PROJECT BRIEF:

CPWD has been entrusted with the construction of an in-house bakery and base kitchen in the PHC.

Accordingly, for and on behalf of President of India, Executive Engineer (E) PAEWD, 36 GRG Road, CPWD, is re-inviting Request for Proposal in Two bid system from consultancy firms or consultants (referred to as consultant hereinafter) for providing architectural, Interior design & MEP service for the construction of in-house bakery and base kitchen in the PHC at an area of approx. 190 square meters. Interested bidders who have the requisite credentials & experience of handling such work may submit the proposal for the above work.

Interested bidders may peruse the details of RFP hosted on www.etender.cpwd.gov.in

2. INSTRUCTIONS TO THE BIDDERS

The minimum pre-qualification requirements and the selection process in the RFP are detailed below.

- 2.1 The Designated Committee constituted for the purpose by Lok Sabha Secretariat would evaluate the eligibility of Bidders on the criteria mentioned in this RFP based on their proposals. The designated Committee shall have officials from Lok Sabha Secretariat, CPWD (Civil, Electrical, Architecture wings), and ITDC personnel (as decided by Lok Sabha Secretariat). The eligible bidders would upload a concept note along with other credentials, and the same would be evaluated by the above-mentioned Committee at Parliament House, New Delhi.
- 2.2 The bidders shall submit their offers strictly in accordance with the Terms & Conditions of this RFP document. Any bid that stipulates conditions contrary to those in the RFP will be disqualified
- 2.3 The bids should be submitted online on the www.etender.cpwd.gov.in latest by **30.10.2026 upto 15.00 Hrs.** The technical cum eligibility bids will be opened on **30.10.2026 upto 15.30 Hrs.**
- 2.4 The date of technical presentation will be intimated at a later date.

- 2.5 The bidder shall have to submit **Earnest Money Deposit (EMD) @ 2%** of the Estimated Cost Put to Tender i.e. **Rs. 10,030/-** in the form of Demand Draft of any scheduled Bank in favour of “**Executive Engineer (E), PHEWD, CPWD, New Delhi**”. The scanned copy of the draft may be uploaded along with the Technical Bid forms. The original Demand Draft shall be submitted before the opening of the Technical Bids.
- 2.6 The successful bidder will have to deposit Performance Guarantee (PG) equal to 5% of the value of the Estimated Cost Put to Tender of Demand Draft or Bank Guarantee in favour of “Executive Engineer (E), PHEWD CPWD, New Delhi” as an interest-free security deposit for ensuring good performance within 15 days after acceptance of the contract. The performance Guarantee shall be released after two months of successful completion of the contract. In case of any violation of contract during the contractual period, the Performance Guarantee will be liable to be forfeited. No interest shall be paid on the PG in case.
- 2.7 The bidder shall bear all costs associated with the preparation and submission of the bid.
- 2.8 The bidders are advised to carefully read the RFP document and accordingly submit the requisite information along with documents. Incomplete bids, or bids not on the prescribed proforma (attached) without the requisite details/EMD, will be summarily rejected.
- 2.9 CPWD also reserves the sole right to carry out amendments/modifications/changes, including any addendum to this RFP. Such amendments/modification/changes including any addendum to this RFP shall be notified on the www.etender.cpwd.gov.in and these will be binding on the consultancy firms or consultants.
- 2.10 CPWD reserves the right to accept/reject any bid before the award of work. CPWD also reserves the right to reissue the RFP at any stage before awarding the work and to overrule bidders' objections. CPWD also reserves the right to extend the validity period.
- 2.11 CPWD reserves the right to extend the deadline without assigning any reasons thereof. Intimation of the same shall be notified on the www.etender.cpwd.gov.in
- 2.12 The Eligibility cum Technical bid will be opened on the date, time and venue specified above in the presence of the bidders or their authorised representative who may wish to be present. The technical presentation will be held on the date and time as per corrigendum to be uploaded at later

date. In case of exigency, it can be held at a later date and time, with intimation to the concerned bidders.

- 2.13 The financial bids of the only technically qualified bidders will be opened on the date and time, which will be communicated to the technically qualified bidders separately.

3. SCOPE OF WORK:

The stages of **construction of an in-house bakery and base kitchen in the Parliament House Complex in an approx. area of 190 square meters** is provided below.

3.1 Stage -A

- a) Pre-Designing scope of work.
- b) Taking a detailed brief from the CHEF ABOUT OPERATIONS OF THE BAKERY.
- c) Getting the final brief in draft form.
- d) Giving initial guidance and suggesting bakery items which can be prepared in the bakery cum base kitchen and to finalize basic arrangement, requirement and conceptual layout for client's approval along with giving tentative budget.

3.2 Stage – B

- a) Designing scope of work
- b) BASED ON THE DETAILED BRIEF: -
Designing all areas under scope in auto-cad 'to scale' layouts.
- c) On approval of the plan from the competent authority.
Provide the final equipment layout with the equipment schedule.
- d) Provide Plumbing inlet and drain outlet point indication drawings.
- e) Provide Electrical point indication drawings.
- f) Provide Gas point indication drawings.
- g) Provide Hot zone Drawings with CFM requirement for the hoods and general ventilation grills.
- h) Architectural drawing, Shop drawing, RCP drawing.
- i) Provide detailed specifications and designs of all custom-built, fabricated equipment and BOQ for Tender Documents.

3.3 Stage – C

- a) Post Designing Site Co-ordination and procurement co-ordination
- b) Co-ordinate with the architect for the smooth progress of the work.
- c) At scheduled Site meetings, audit the progress of the site and co-ordinate with working contractors for clarifications required by them and give on the spot decisions in case required to meet the target of the project completion.
- d) Provide Equipment Supplier's information.

- e) Assist in the selection of a supplier (Making of Techno commercial comparative statement)
- f) Ensure supply of custom-built Equipment exactly as per the specification through
- g) Approval of Factory Drawings of Equipment prior to commencement of the work.
- h) Inspect the Commissioning done by the selected vendors for the supply of the equipment.

The representative of the firm should mandatorily attend all review meetings as and when called upon on short notice during the planning and execution stage till the completion of the project. Submission of a detailed estimate / BOQ of the interior works and other related works based on the latest Delhi Schedule of Rates (DSR)/Market rates with required supporting documents for approval of the estimate to Executive Engineer (E), PAEWD, Executive Engineer (C), PCCWD after consulting with the Senior Architect (PLP), CPWD.

4. QUALIFYING CRITERIA:

CPWD shall evaluate the capabilities of the bidders i.e. consultancy firms or consultants (referred to as consultant herein after) based on their profile also keeping in view of the following criteria.

4.1 Minimum Eligibility Criteria

- 4.1.1 A Bidder can be an individual Consultant/ Company/ Partnership Firm/Other Legal Entity incorporated or established as per the applicable laws in India.
- 4.1.2 The Consultant should have experience in the field of Consultation of Bakery/Kitchen, either as a professional or working in the industry ending last date of bid submission.
- 4.1.3 The Consultant should also submit the details regarding similar works done for any Organization in last 7 years ending last date of bid submission.
- 4.1.4 The agency must have average annual financial turnover of Rs. 3.00 lakh in any of the last 3 financial years ending last date of bid submission from the field of consultant of bakery/kitchen. A certificate from practicing CA in this regard must be submitted as proof.

5. TECHNICAL PROPOSAL, PRESENTATION AND EVALUATION :

Designated Committee constituted by Lok Sabha Secretariat for the purpose shall evaluate the capabilities of the bidders (Consultant) based on their profile also keeping in view of the following criteria.

5.1 Technical cum Eligibility Bid (Maximum Marks -25)

Sl. No.	Eligibility criteria	Maximum Marks	
5.1.1	Technical capacity of the Consultant (Credential Score)	10	
(i)	Number of assignments in the field of Consultancy of bakery/kitchen shall be awarded marks as under:(minimum one (01) assignment with the value not less than 2.5 Lakhs only required to be eligible). Similar shall mean “Consultancy for construction of bakery/kitchen”. Note: Private completion certificate shall be ACCEPTED only with proof of payment against final bill as verified with TDS certificate for the consultation.	10	
	Number of Projects in the field of consultation of bakery/kitchen		Marks
	For 01 work		4
	For 02 works		6
	For 03 works		8
	For 04 or more works		10
5.1.2	Presentation (Proposal Score)	15	
(i)	• The consultant may make presentation regarding its profile, experience in the field etc. The presentation should cover the achievements, completion certificates from Government or reputed institutions. • The concept design of bakery in Parliament House Complex, probable alternative suggestive designs, and aesthetic should also be covered. • Other innovation, quality improvement and aesthetic up-gradation to be brought out in the work and its presentation. • Any other point which deemed to fit to include in the presentation by the consultant.	15	
	TOTAL MARKS	25	

Bidder should attain minimum 40% marks in individual criteria and minimum 50% marks in total to become technically eligible.

5.2 **FINANCIAL BID: - (MAXIMUM- 75 MARKS)**

Financial proposals of the bidders shortlisted by the Technical Evaluation Committee shall be opened and evaluated in the presence of such bidders.

5.2.1 The Financial score shall be computed by the CPWD e-tender portal.

5.2.2 Lowest bidder shall obtain the highest marks in calculation.

5.2.3 The Date and Time of Opening of Financial Bid will be intimated to the Qualified consultants/firms by post or email in due course.

5.2.4 The Firm getting highest combined score (**Technical cum Eligibility score** + **Financial score**) will be identified as the Preferred Bidder and work will be awarded to the firm.

6. PROCEDURE FOR EVALUATION OF TECHNICAL BIDS AS WELL AS FINANCIAL BIDS AND SELECTION OF SUCCESSFUL BIDDERS

- (i) Total Marks for Technical Evaluation (t) = 100 (pro rata to 25 marks as above)
- (ii) The lowest Financial Proposal (Lm) will be awarded the maximum financial score (Sf) of 100.

The formula for determining the financial scores (Sf) of all other Proposals will be calculated as follows:

$$Sf = 100 \times Lm / L,$$

wherein

“Sf” is the financial score,

“Lm” is the lowest price, and

“L” the price of the proposal under consideration.

- (iii) The weightage given to the Technical (T) and Financial (F) Proposals are:

$$T = 25\%, \text{ and } F = 75\%$$

- (iv) Bids shall be final ranked according to their combined Technical (St) and Financial (Sf) scores using the weights as following:

$$S = St \times T\% + Sf \times F\%$$

The bidder achieving the highest combined Technical & Financial score will be considered to the successful bidder and work shall be awarded to it by Engineer-in-charge through letter of Award.

7. PRICE SCHEDULE:

- 7.1 The bidder must quote the rates in the prescribed proforma of Financial Bid on E-tender only. The bids will be evaluated on Quality and Cost Based Selection method (QCBS) basis as per GFR with 25% weightage on technical cum eligibility score and 75% weightage on financial score.
- 7.2 The bidder with the highest composite score will be declared as the successful bidder. In case of a tie in the highest composite score of multiple bidders, decision shall be made based on existing provisions of CPWD Works Manual and GFR.

8. AWARD OF WORK:

CPWD will award the work to the successful bidder. The successful bidder needs to enter in agreement with Executive Engineer (E), PAEWD, CPWD, 36 GRG Road, New Delhi, on award of the work.

9. TIMELINE:

In view of the project being of national importance, the work has compelling timelines. The timeline is Co-terminus with the construction of work at the site from the date of award of the work. Any delay in satisfactory completion of work shall be made a penalty as mentioned in the RFP document.

TIME SCHEDULE

S.No.	Description of Milestone	Time Allowed in days
1st	Stage –A1 (Point a to b)	10 days from date of start.
	Stage – A2 (Point c to d)	20 days from date of start.
2nd	Stage –B (Point no. a to h)	45 days from date of start.
3rd	Stage – B (Point no. i)	60 days from date of start.
4th	Stage – C till Completion of work	Co-terminus with construction activity.

Superintending Engineer shall be the competent authority for deciding Levy of compensation and shifting of Milestone.

10.MODE OF PAYMENT

For stage A

- (a) 20% (Twenty percent) of the total fees shall be payable at completion of stage A.

For stage B

- (a) 25% (Twenty Five percent) after submission of item stage-B (a to j).
- (b) 25% (Twenty Five percent) after submission of item stage-B (k).

For stage C

- (a) 30% (Thirty percent) of the total fee shall be payable after handing over, after satisfactory completion of the project to the client.

11.TERMS AND CONDITIONS OF THE CONTRACT:

- 11.1 The work of the project will start with immediate effect.
- 11.2 The rates quoted by the successful bidder shall remain applicable till completion of the work without any escalation of the rates whatsoever, for any reason.
- 11.3 The rates quoted by the bidders shall be valid for 75 days for

acceptance of the CPWD from the date of opening of the Financial Bid.

- 11.4 Canvassing in any form will be viewed seriously and, if any bidder is found to be resorting to such practices, the bid of such bidder will be rejected.
- 11.5 The bidder shall have to confirm the terms and conditions and other requirements of the RFP by signing all the required documents.
- 11.6 Time schedule for the completion of the work should be strictly adhered to by the bidder. If work is not completed according to the specifications mentioned in the RFP, within the stipulated period, penalty will be imposed @ 2% of the value of work for every 30 days or in part subject to maximum 10% of the value of the work.
- 11.7 In case of any abnormal irregularity noticed in the work, the maximum penalty up to 10% of the value of work can be levied by the CPWD, which will be final and binding on the firm.
- 11.8 The Performance Security Deposit will be liable to be forfeited/adjusted if the successful bidder fails to execute the work in time/complete the work satisfactorily.
- 11.9 The CPWD reserves the right to terminate the contract at any time without assigning any reasons and also forfeit part or whole of the performance security deposit, if the bidder fails to comply with the provisions of the RFP or complete the work satisfactorily within the schedule provided to the bidder.
- 11.10 In case, the successful bidder fails to complete the assigned job in part or in whole as the case may be, the contract of the bidder shall be cancelled and the assigned job will be got carried out from open market at the risk and cost of the bidder by the CPWD and the penalty as deemed fit shall be imposed on the bidder or the excess amount if any involved towards completion of the work shall be charged from the bidder by the CPWD.
- 11.11 The CPWD reserves the right to accept fully or partially or reject any/all bids without assigning any reason(s) whatsoever. Bids not on the prescribed proforma, without requisite details, without EMD, bids received after the closing date & time and conditional bids will be rejected summarily.
- 11.12 In case of any dispute arising out in relation between the parties, the matter will be referred to the Conciliator and subsequently Arbitrator appointed as per the provisions of CPWD Works Manual. The decision

will be final and binding on both the parties.

11.13 Any dispute arising out of the relationship between the parties will be subject to the jurisdiction of the Delhi Courts only.

11.14 Any dispute between the agency and its employees / Consultants shall be solved by the agency itself without involvement of the CPWD in any manner.

11.15 Three (03) sets of each drawing on A2 sheets along with PDF format shall be submitted by the successful bidder.

11.16 AutoCAD drawings shall be submitted by contractor to the department.

11.17 Multiple revisions as per instructions of Engineer-in-Charge shall be done by the successful bidder if required. Nothing extra shall be payable on this account.

11.18 Payment:

11.18.1 The payment will be made on receipt of bill in duplicate on a printed bill form indicating PAN of the consultant. In case of agency, the GST number of agency and CPWD may also be mentioned on the bill.

11.18.2 No advance will be given to the bidder for executing the work.

11.18.3 Counter conditions by the bidders in matters concerning payment of bills shall not be acceptable.

11.18.4 Recovery as per applicable statutory provisions. GST, TDS, Labour Cess, etc., shall be deducted by CPWD from each bill.

Name of Work - Request for Proposal of Engagement of Kitchen design consultant for providing Kitchen, Architectural and MEP Consultancy Services for the Construction of an In-House Bakery and Base Kitchen at Parliament House Complex (PHC), New Delhi.

FORM I
TECHNICAL BID
(On Bidder's letter head)

Dated:

To,

Executive Engineer (E),
Parliament Annexe Elect. Works Division,
36 GRG Road, CPWD,
New Delhi – 110001

Sub: Request for Proposal of Engagement of Kitchen design consultant for providing Kitchen, Architectural and MEP Consultancy Services for the Construction of an In-House Bakery and Base Kitchen at Parliament House Complex (PHC), New Delhi.

Dear Sir/ Madam,

1. With reference to your RFP document dated..... , we (name of vendor with address)_____, having examined the Bidding documents and understood their contents, hereby submit our unconditional Proposal for the aforesaid Assignment.
2. All information provided in the Proposal and in the Appendices is true and correct and based on documents and records.
3. This statement is made for the express purpose of qualifying as a Bidder for undertaking the Assignment.
4. Any additional information if asked for from us, shall be made available to CPWD to finalize the bid.
5. CPWD can reject / accept proposal at any stage without assigning any reason or otherwise before finalization.
6. We certify that, we have neither been penalized for default for the assigned work during the last 5 years by any agency, nor have we faced any arbitration

proceedings, nor our contract terminated for violation of agreed terms. We have neither been debarred or blacklisted by any state/central Govt. agency for any breach or deliberate defiant.

7. We declare that:

a. We have examined and have no objections to the RFP Documents, including any Addendum issued by the CPWD.

b. We do not have any conflict of interest with the content of the RFP document;

c. We have not directly or indirectly or through an agent engaged or indulged in any corrupt, fraudulent, coercive, undesirable or restrictive practice, as defined in the RFP document, in respect of any tender or request for proposal issued by or any agreement entered into with the CPWD or any other public sector enterprise or any government, Central or State; and

d. We hereby certify that we have taken steps to ensure that in conformity with the provisions of the RFP, no person acting for us or on our behalf has been engaged.

8. We declare that we are not a member of any other firm or consortium submitting a Proposal for this assignment.

9. We as individual or our company (name of company) certify that in regard to matters including security and integrity of our country, we have not been convicted by any Court of Law or indicted or adverse orders passed by a regulatory authority.

10. We further certify that we as individual and our company (name) _____ are not facing any investigation by any agency, nor any criminal proceedings are pending in any court against us.

11. We undertake that in case due to any change in facts or circumstances during the Bidding Process, affecting us adversely which may otherwise render us disqualified in the bidding process, we will intimate the CPWD with these developments immediately.

12. The amount has been quoted by us after taking into consideration all terms and conditions stated in the RFP. Nothing extra shall be payable to us on account of minor change in scope of work.

13. We agree and understand that the Proposal is subject to the provisions of the Bidding Document. In no case, we shall have any claim or right of whatsoever nature if the assignment is not awarded to us.

14. We agree to keep this offer valid for 75 (Seventy-Five days) from the Proposal Due Date specified in the RFP.

15. We agree and undertake to abide by all the terms and conditions of the RFP document. In witness thereof, we submit this Proposal under and in accordance with the terms of the RFP document.

Yours Faithfully

Signature of Authorized Signatory

Name of Authorized signatory

Name and seal of bidder

Dated:

Place:

Receipt of deposition of original EMD

(Receipt No..... / Date.....)

1. Name of work: - **Request for Proposal of Engagement of Kitchen design consultant for providing Kitchen, Architectural and MEP Consultancy Services for the Construction of an In-House Bakery and Base Kitchen at Parliament House Complex (PHC), New Delhi.**
2. RFP No: 62(1)/EE(E)/PAEWD/2026-27/927 dated 23.10.2026 (2nd Recall)
Old RFP ID: 164731 & 168192
3. Estimated Cost:- Rs. 5,01,500/-
4. Amount of Earnest Money Deposit:- Rs. 10,030/-
5. Last date of submission of bid :- 30.10.2026 upto 15:00 hours

(To be filled by EMD receiving EE / DDH)

1. Name of Agency :-
2. Form of EMD :-
3. Amount of Earnest Money Deposit:-
4. Date of Submission of EMD :-

Signature, Name and Designation of EMD
Receiving officer along with office stamp

1. The Authority receiving EMD in original form examines the EMD deposited by the bidder and issues receipt of deposition of earnest money to the agency in a given format uploaded by tender inviting authority. The receipt can also be issued by any subordinate gazetted authority as authorized by the Engineer-in-charge/DDH.
2. The Authority receiving original EMD also intimates tender inviting authority about deposition of EMD by the agency by email/fax/telephonically.
3. The original EMD receiving authority releases the EMD to unsuccessful bidders after the expiry of stipulated bid validity period or immediately after acceptance of the successful bidder, whichever is earlier, after verification from the e-tendering portal website (www.etender.cpwd.gov.in or www.cpwd.gov.in or www.eprocure.gov.in) that the particular contractor is not L-1 tenderer and work is awarded.
4. The tender inviting authority calls for original EMD of the L-1 tenderer from EMD receiving authority immediately.

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FORM II

Financial Capacity of the Bidder

Particulars	Rupees in lakh		
	2023-24	2024-25	2025-26
Average Annual Financial turnover			

(Signature& Seal of Authorized signatory)

This is to certify that the above information has been examined by us on the basis of relevant documents & other relevant information and the information submitted above is as per records and as per details annexed.

Signature, Address, Seal & Membership No. of Chartered Accountant

Request for Proposal of Engagement of Kitchen design consultant for providing Kitchen, Architectural and MEP Consultancy Services for the Construction of an In-House Bakery and Base Kitchen at Parliament House Complex (PHC), New Delhi.

FORM III

Particulars of the Bidder (Signed stamped and Scanned copy of Form 3 to be uploaded along with required documents as per Form 3)

1. Name of the Consultancy:
2. Permanent Residential Address:
Address for Communication:
/Registered Office:
3. Date of Incorporation:
4. GSTIN (Copy to be enclosed):
5. PAN (Copy to be enclosed):
6. Last three years IT return viz financial year 2023-24, 2024-25 and 2025-26
(Copy enclosed):
7. Experience in dealing with Kitchen Consultancy with proof (Form 26AS) attached:
8. Total no. of employees:
9. Details of Contact person:

Name:
Designation:

Contact tel. No.:
Mobile no.:
Email id:
Postal address:
10. Details of EMD:
11. Any other details:

(Signature of the Authorized signatory)
(Name of the Authorized signatory)
Seal of Bidder